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**PARKS AND RECREATION COMMISSION**  
**MEETING AGENDA**

**THURSDAY, JULY 15, 2021 AT 5:30 P.M.**

**VIA ZOOM**

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**PARK AND RECREATION COMMISSION MEMBERS**

**Henry Fimbres, Commissioner**

**James Santana, Commissioner**

**Ulysses Urquizo, Commissioner**

**Delia Lopez, Commissioner**

**CITY STAFF**

**David Sosnowski, Director of Recreation and Community Services**

**Laurie Aguilar, Management Analyst**

## NOTICES

**COVID-19 NOTICE:** Pursuant to the Executive Order N-29-20 and No. N-35-20 from the Executive Department of the State of California and the County of Los Angeles Department of Public Health Safer at Home Order, Commissioner/Committee members may attend Commission/Committee meetings via teleconferencing and make public meetings accessible telephonically or electronically to all members of the public seeking to observe and address the Commission/Committee. To ensure the health and safety of the public during the local, state, and federally declared COVID-19 Emergency, City Hall Council Chambers will not be open for this meeting, and all public participation must occur telephonically. Consistent with the Executive Order, the Commission meeting will be live streamed and can be watched on the City's website at: [www.cityofmontebello.com](http://www.cityofmontebello.com) under the "GOVERNMENT" tab and clicking "Live Stream" tab and viewed on Channel 3.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act (ADA) any person with a disability who requires special accommodations in order to participate in a meeting should contact Laurie Aguilar at (323) 887-1200 ext. 374 Monday-Thursday from 7:30 a.m.-5:30 p.m. Please call 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II 1203). If you require translation services, please contact us 24 hours before this meeting.

**STATEMENT OF PUBLIC COMMENTS AND PARTICIPATION:** Members of the public may address the Commission/Committee on any items listed on the Agenda. Anyone wishing to address the Commission/Committee on an item not listed on the Agenda (Non-Agenda Items) that is within subject matter jurisdiction may do so during the "Public Comments" period. State Law prohibits the Commission/Committee from taking action or entertaining extended discussion on a topic not listed on the agenda. In order to conduct a timely meeting, the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. "Public Comments" may be limited to 30-minutes. Please show courtesy to others and direct all of your comments to the Commission/Committee.

For those interested in making public comments, you may call the day of the meeting, **Thursday, July 15, 2021 between 7:30 a.m. – 3:30 p.m. at (323) 887-1200 ext. 374.** Staff will complete the speaker cards and the public will be called during the Commission/Committee meeting. The City has also provided an email address, [laguilar@cityofmontebello.com](mailto:laguilar@cityofmontebello.com), where the public can submit public comments up until the day of the meeting, **Thursday, July 15 between 7:30 a.m. – 3:30 p.m.** A summary of the comments will be read out loud and submitted for the record. As part of the City's security measures, those members of the public wishing to merely observe the meeting will not have an opportunity to speak unless they have contacted City staff, as indicated above, stating they wish to comment during the meeting.

**AGENDA MATERIALS:** The agenda and agenda packet related to items on this agenda are available for public inspection at City's website at: <https://www.cityofmontebello.com/government/commission.html>. The agenda cover sheets may also be emailed upon request.

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IN CONSIDERATION OF OTHERS, PLEASE TURN OFF, OR MUTE, ALL CELL PHONES AND PAGERS  
THANK YOU FOR YOUR COOPERATION

**OPENING CEREMONIES**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CORRECTIONS TO THE AGENDA**

**PRESENTATIONS**

**PUBLIC COMMENTS (30 MINUTES)**

At this time, the general public may address the Commission/Committee on any items listed on the Agenda, including items not listed on the Agenda (Non-Agenda Items) that are within subject matter jurisdiction. Please be aware that the maximum time allotted for members of the public to speak shall not exceed three (3) minutes per person. State Law prohibits the City Council from taking action or entertaining extended discussion on a topic not listed on the agenda. Please show courtesy to others and direct all of your comments to the Commission/Committee.

**STAFF COMMUNICATIONS**

**NEW BUSINESS**

**1. SELECTION OF COMMITTEE MEMBERS**

**RECOMMENDATION:** It is recommended that the Commission nominate and vote for members of the Commission Committees.

1. Arts and Culture Committee
2. Golf Committee
3. Programs Committee
4. Special Events Committee
5. Sports Committee

**CONSENT ITEM**

**1. PARK FACILITIES MASTER PLAN AND FACILITIES NEEDS ASSESSMENT**

**RECOMMENDATION:** It is recommended that the Park and Recreation Commission receive and file the Park Facilities Master Plan and Facilities Needs Assessment

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**PARKS AND RECREATION COMMISSION ORALS**

- A. Commissioner James Santana
  - 1. Lion's Club Back to School Shopping Spree
- B. Commissioner Henry Fimbres
- C. Commissioner Ulysses Urquizo
- D. Commissioner Delia Lopez

**STAFF ORALS**

- A. Utility Box Program
- B. Volunteer Program
- C. Montebello Street Fest
- D. Farmer's Market

**ADJOURNMENT**

The City of Montebello Park and Recreation Commission will adjourn to the next Regular Meeting on August 19, 2021 at 5:30 p.m. which will be held via zoom.

I, Laurie Aguilar, Management Analyst for the City of Montebello, hereby certify that a copy of this agenda has been posted on or before Monday, July 12, 2021 5:30 p.m.

  
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Laurie Aguilar, Management Analyst